

**Board Meeting**  
**Signature Estates Homeowners Association**  
**Wednesday December 6, 2017 @ 7:00pm**  
**302 Signature Terrace**

**Agenda:**

1. Review and approve Minuets from last meeting
2. Missing Electronic Notification Agreement:
  - a. Alfred Vincelli – 311 Signature Terrace
3. Budget Meeting
  - a. Notice Requirement 30 Days
  - b. Schedule for 30 days after Annual Meeting
4. Annual Meeting
  - a. Notice of agenda and proposed amendments – 14 Days
  - b. Agenda
    - i. Vote on Proposed Amendments
    - ii. Vote to roll over surplus funds
    - iii. Vote regarding Reserve requirements
    - iv. Discussion Regarding Entrance
    - v. Vote on Board of Directors
      1. Notice of Intent submitted 30 days prior.
5. Safety Harbor – Tree requirement
6. Entrance Remodel
  - a. Bank of America is willing to finance by securitizing the assessment.
    - i. \$200K; 360 months; 6%; Monthly \$1,199 , Annual \$14,389
    - ii. With current fee assessment approx. 9k annual excess for “miscellaneous and special projects”
  - b. Rough Draft From Landmark Pools – approx. \$200K-\$250K